

CONSTITUTION

* The club shall be known as ‘Thame Netball Club’ and will be affiliated to England Netball.

CLUB PURPOSE

* To enable members to play competitive netball in local league/s in the winter season (Sept – April)
* To provide structured training sessions with quality coaching.
* To welcome players, who do not wish to play competitively, to attend training as visitors.
* To provide members with the opportunity to move towards gaining umpiring and coaching qualifications by encouraging attendance on courses as offered.
* To encourage members to be involved with league business, thus promoting and enabling netball in our local area.
* To ensure that all present and future members, officials and visitors receive fair and equal treatment.
* To further the growth and development of netball to all age groups within the club
* To promote the club within the local community
* TNC has a duty of care to all its members.

MEMBERSHIP

 Membership shall consist of players and of officials in the roles of coach, umpire and scorer.

 Membership is open to all above the age of 14 for training and 16 years for match play (as per ADNL rules), regardless of ability.

 All members shall affiliate annually to EN and applicable regions, and abide by their rulings.

 In accepting membership a person agrees to abide by the constitution of the club and the ruling of the club committee.

 In accepting membership you are committing to play an active part in TNC.

 Should you wish to withdraw from the club before the end of the season please speak to a member of the committee.

FEES

 Membership, match and training fees will be set annually and agreed by the committee.

 Member’s fees for 2017/18 were: (please be aware the fees are subject to change)

‐ £10 (rest covered by club) for TNC team dress

‐ Over 18 = £42.00 EN affiliation fee

- 18 & under = £18.35

- 14 & under = £9.55

 If you are a second claim player to Thame Netball Club the appropriate fee will be applied.

-£15 per month training fee, will be paid by standing order direct to the Thame Netball Club account,

 for all affiliated members. Training fees must be paid no later than the 1st of the month in order

 that members can continue to train.

‐ Match fees of £1 per quarter played.

‐ Umpires are exempt from match fees if they umpire on the night and paid £10 per match umpired.

 Non‐playing members will have any fees or costs reviewed individually.

 Visitors fees are £4 per session attended (£2.00 for U18).

SELECTION

 Tornadoes are the first team, Hurricanes the second.

 Selection will be based on ability.

 Selection will be made by a selector chosen by the committee. The final decision rests with them.

 Teams will be decided just before the beginning of the summer break.

 Once teams are selected, captains and vice‐captains will be voted for by each team.

 Captains will decide on who will play each week with the support of the coach. If a coach is at your match they will make the final decision regarding team line up/substitutions during the game.

 Teams placed higher in the club will have priority of selection of any eligible player.

 Should playing Up or Down be required, the first team captain is the first point of contact to discuss eligibility.  Any member who wants to play, but who is currently unable to, should resume training as and when they are able. When appropriate for that player they will be selected to the most suitable team by the coach, or in the event of no coach being available, then the committee.

 Any new member will be selected to the most suitable team by the coach.

 At the end of each season the teams disband.

MID SEASON TRANSFER

 In the event of a mid season transfer request, the following process must be followed:

* Alert the Chair
* Chair will call an EGM
* Committee will vote on the decision
* Chair to notify player/ players concerned
* Club to be informed of decision via email

COMMITTEE

* TNC committee is made up of members in the roles of chairperson, ~~vice-chairperson~~, secretary, treasurer, , publicity officer, safe guarding officer.
* The coach and the captain of each team are also members of the committee.
* A supporting officer will be appointed to the Committee to help with tasks such as affiliations, social engagements and kit, they will attend to meetings on invitation if required

 The club will be managed by the committee who are empowered to deal with all the business of the club between AGM’s.

 The committee will meet after training on the first Friday of each ~~3~~ bi-monthly period during the netball season.

 Minutes shall be taken of committee meetings and distributed to all club members via email.

 A quorum of the committee shall be 4 members

 Nominations for roles should be received by the secretary 7 days prior to the AGM.

 The officers shall be elected by proposal and two further secondments at the AGM every year. Subject to termination of their office by resignation or otherwise they shall remain in office until their successors are either elected at the next AGM or at an EGM.

 All officers will retire each year but will be eligible for re‐election for a maximum period of 3 years to allow participation of all members of TNC.

 Officers will hand over the post to their successor as soon as possible after the AGM. Time between AGM and handover shall not exceed two weeks.

 The committee shall not incur liabilities in excess of the clubs current resources.

AGM

* The attendance of ALL MEMBERS of the club at the AGM is requested. The Committee must receive apologies for non‐attendance in writing in advance.
* This meeting shall be held within approximately 1 month after the ADNL AGM.
* The AGM shall be called by the committee, giving at least 14 days notice of date, time and place.
* Members can have issues raised for discussion at the AGM. Notice of any issues should be received

by the secretary 7 days prior to the AGM.

* Votes for ‘Player’s Player’ and the Lauren Fairbrother award to be received by email to the secretary by the week before the AGM date. Votes to be counted by the two committee members. Assuming the club has employed a coach, they will decide and present their own ‘Coach’s Award’ and ‘Most Improved’.
* The agenda will be prepared incorporating such issues and sent to all members at least 3 days prior to the AGM.
* The chairperson or, in her absence, another committee member shall take the chair. In the absence of all committee members a club member, by election, shall take the chair.
* The quorum for the AGM shall be 75% of members present.
* The AGM shall always include the following items:

Minutes of the last AGM

Matters arising

Officer’s reports - Chair

 Treasurer / presentation of accounts

Captain’s reports

Coach’s report

Alteration to rules / constitution / affiliation

Election of officers

Any other business

Presentation of awards - Player’s Player, Most Improved and the Coach’s award for each team\*.

Presentation of the Lauren Fairbrother award, for outstanding contribution to the club.

\**each member of the individual teams votes in confidence for their choice of the above by listing the names of their first 3 preferences. Votes are counted by 2 committee members, awarding 3 points for 1st choice, 2 points for 2nd choice and 1 point for 3rd choice. Badges will be awarded and presented at the end of season event.*

 Minutes shall be taken of AGM and distributed to all club members via email

EGM

 An Extraordinary General Meeting is a meeting of members which occurs at an irregular time. It is used where an issue arises which requires the input of the entire membership and is too serious or urgent to wait until the next AGM.

 An EGM may be called by the committee, or by no less than 25% of the members of the club, by notice to the secretary in writing. This notice must give the reason for requesting the meeting to be called.

 Members shall be given a minimum of 7 days notice of the EGM date, venue and agenda.

 Minutes shall be taken of EGM and distributed to all club members via email

VOTING

 Every member of Thame Netball Club is entitled to one vote at any meeting, whether they attend in person or send their vote through the secretary to be cast by proxy.

 In the event of equality the chairperson shall have the casting vote. The chair has an equal vote on matters concerning her team.

 All matters shall be decided by majority vote.

 Voting shall be by a show of hands except where 2 or more members request a card vote.

ACCOUNTS

 The financial year shall be from 1st June to 31st May.

 The accounts of the club as prepared by the treasurer and shall be agreed by the committee.

 The club’s bankers are NatWest, Thame.

 All cheques and bank mandates on the club’s funds shall be authorised by 2 committee members.

DISCIPLINE AND APPEALS

 All complaints regarding the behaviour of members are to be submitted in writing to a committee member.

 A disciplinary committee consisting of 3 members will discuss any complaints received as soon as possible / no later than the forthcoming monthly meeting, ensuring a further 3 members take on the role of an appeals panel and are not therefore present or involved in any prior meetings in order to remain impartial.

 The committee has the power to take appropriate disciplinary action including the termination of membership.

 The outcome of a disciplinary hearing will be given in writing to the person who lodged the complaint and to the member against whom the complaint was made.

 There will be the right to appeal to the appeals panel following a disciplinary action being announced. The panel will consider the appeal as soon as possible after it has been received.

DISSOLUTION

 A resolution to dissolve the club can only be passed at an AGM or EGM through a 75% vote of the

membership.

 In the event of dissolution any assets of the club that remain will be assessed by the committee. The

agreement of the club members shall be required before any final decision is made, but in the event of no decision the chair’s decision shall be final.

 If the assets are financial, the terms and conditions of the sponsor must be adhered to.

AMENDMENTS TO THE CONSTITUTION

 The constitution will only be changed through agreement by 75% vote at an AGM or EGM.

DECLARATION

 Thame Netball Club hereby adopts and accepts this constitution as a current operating guideline.

Chair – Helen Hann........................................................ Date ....TBA..........

Secretary – Jo Wilder………………………………………………….. Date ……TBA…..….